

UNION OF CHURCHES CEMETERY
P.O. BOX 275
Waterford, VA 20197



January 22, 2014

Trustees of Waterford Union Cemetery,
Waterford, Virginia 20197

This letter is to inform all the Trustees of the Union Cemetery of an extraordinary gift that has been made to the Cemetery in the amount of Five Thousand Dollars.

Those Trustees who helped with the annual clean- up day by the history students from Loudoun Valley High School will recall the help we received from Steve Atwell who supplied lunch, and worked with the students. Steve lived in Waterford on Bond Street. He and Ann Belland, who has been an active volunteer for the Cemetery, donated and erected the sign at the entrance two years ago.

As you may know Steve passed away in 2013, but the helpful spirit he exhibited in his volunteer work with the Cemetery lives on with a bequest from his estate to the Cemetery. The funds have been received from his daughter who is the executor. There are no restrictions as to use. Steve was most interested in the maintenance and improvement of the cemetery grounds, and monuments. For that reason I recommend to the Trustees Board of Directors that the gift be used for that purpose in 2014.

Over the last three to four years the Trustees have discussed various projects, and identified some as long term goals, even though there was no possibility of funding them at the time. This planning is important because, when plans are in place the projects can be acted on swiftly, as with construction of the new board fence by private donation and the Boy Scouts eagle project in 2012 and 2013.

Some items the Trustees have discussed and adopted in past meetings are the completion of board fence along Fairfax Street, creating a separate entrance to the black section directly from Fairfax Street, removal of the remaining old and damaged trees which endanger monuments, removal of old stumps, and the filling and leveling of sunken graves. I encourage the Trustees to reexamine these projects, and any others they feel are important.

As you know I am away from Waterford and will not return until late April. I intend to schedule a Trustee Board meeting in mid May, to discuss and act on this and other necessary items. Perhaps individual Trustees can visit the Cemetery when the weather improves, and be prepared to discuss different projects. I am available by cell phone 540 687 1372, and invite any Trustee to contact me with opinions or ideas.

Paul E. Rose, President, Trustee

December 23, 2013

Waterford Union of Churches Cemetery
PO Box 191
Waterford, VA 20197

To Whom it May Concern:

My father, Stephen Atwell, named your organization to receive a bequest in his last will and testament. Please find enclosed a check for \$5,000.00 to be used as determined by the Board of Directors in promoting your organization's goals. For purposes of his estate, if you could please sign and return the enclosed receipt to my attention at the address below, I would be grateful.

Thank you,

A handwritten signature in black ink that reads "Sara E Colton". The signature is written in a cursive style with a large initial 'S'.

Sara Colton
Daughter and Executrix of the Estate of Stephen Howard Atwell
515 Northview Avenue
Silver Spring, MD 20905