

**Minutes of the Meeting
of the
Trustees of the Waterford Union of Churches Cemetery
January 28, 2022**

The meeting was called to order by President Linda Landreth. In attendance were Trustees Paul Rose, Linda Landreth, Bronwen Souders, Ann Belland, and Ed Lehmann.

Minutes of the August 12, 2021 meeting were approved without changes.

TREASURER'S REPORT

Our checking account balance is \$14,968.83. For 2021, we had expenses of \$1,891, deposits of \$7,883. Of those expenses \$1,500 was for mowing and \$391 for insurance and our Post Office box. The Foundation reimburses us for the last mowing of the year before the fair, there was a little bit of money left over from the Boy Scout Eagle Scout, and income from memorial plaques.

NEW BUSINESS

WCA Interactions

The interaction of the Cemetery and the WCA was discussed. It was established that the WCA donates \$250 each year to the Cemetery and passes all earmarked cemetery donations to the Cemetery at the end of the year. The discussion also brought up the importance that the President or designated trustee give a report at WCA quarterly meetings when cemetery events warranted.

Project Descriptions

Linda discussed that she would like a written report on each of the major projects. The reports should provide a step-by-step description including what was to be done, what was done, and what might be done differently to help future project planning.

Continuity Planning

For 2022, it was decided to make sure there is a full description for all the tasks behind Cemetery activities such as banking, secretarial records, Boy Scout projects, web site maintenance, and others. Ed mentioned that the Cemetery secretary maintains a paper copy of all reports, minutes, correspondence, etc. for the Cemetery. All these reports are also on the web site. Mention was made to look at storing our paper archives in the Waterford Foundation archive area seeing that the Foundation is a Cemetery trustee.

Waterford Fair Planning

A discussion took place on what should be done for this year's Fair. Jeff Ball is at the Cemetery all three days to discuss old cemeteries and their history. Can we ask Tracy to include the cemetery as a stop for the Explorer Passport used by the kids visiting the Fair? Should there be some historical descriptive signs like those used on the Second Street fences during the Fair?

Cemetery Tree Survey

Mary is planning to finish the tree survey which will show the tree species, locations, health, and what maintenance they need. This survey will allow for long term planning. She will work with a tree company to get projected costs for the necessary work. Thompson Tree Service has been used successfully in the past.

Casket Parts Appearing Above the Ground

Bronwen described how metal casket items sometimes appear on top of the ground. When groundhogs dig their holes near a casket, they clear out any underground metal objects and bring them to the surface.

Banking

Because of the large amount of money added to our bank account from memorial plaque sales, we need to look at moving money into CD's and other possible investments. Currently our five-year CD earns .25% and on the two-year CDs earns .55%.

Miscellaneous

There was concern that no one has been able to contact Mr. Houff. Paul will continue trying.

Memorial Plaque & Cremains Service Handout

Ed will create a draft handout that can be used in informing the public about our service.

Mowing Service Cost

Linda brought up that Skeeter has not had a raise for his mowing cost in years.

MOTION: Raise the payment for grass cutting from \$250 to \$350.

Benches

Ann said that she has two benches that could be used in the cemetery. It was decided that one could be tried out at the memorial plaque area.

Ed Lehmann

Secretary

Waterford Union of Churches Cemetery